



RECORDS RETENTION SCHEDULE



Prepared by
STATE RECORDS BRANCH
Public Records Division
Kentucky Department for Libraries and Archives

STATE ARCHIVES AND RECORDS COMMISSION
COMMONWEALTH OF KENTUCKY

(L-A&R 10-SA)
1/77

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Department of Library and Archives
Division of Archives and Records

RETENTION AND DISPOSAL SCHEDULE NUMBER III
AGREEMENTS

Date Approved 6/22/78
by Commission

Schedule for:

STATE BOARD OF REGISTRATION FOR
State Agency
PROFESSIONAL ENGINEERS AND LAND SURVEYORS

APPROVALS
FOR STATE AGENCY

1. James D. Wilson NEEDLE
Agency Head and Title
2. Anne Snelling, Esq.
Agency Records Officer
3. Howard J. Goodpastor
Division of Archives
and Records
State Archivist and Director
4. Commission W. Williams
Archives and Records
Chairman

WE THE UNDERSIGNED OR THE AGENTS THEREOF HAVE EXAMINED THE RECORDS TYPES AS SHOWN BELOW AND
BELIEVE THAT THE DISPOSITION AS RECOMMENDED ON THIS SCHEDULE IS THE PROPER ONE

Marcel Gableart Larry B. Forston
Records Analyst Assistant State Records
Administrator

Jeffrey Michael Dault
Assistant State Archivist

THIS RETENTION & DISPOSAL SCHEDULE, APPROVED BY THE STATE AGENCY, IS TRANSMITTED FOR REVIEW
TO: AUDITOR OF PUBLIC ACCOUNTS, AND ATTORNEY GENERAL, OF THE COMMONWEALTH OF KENTUCKY

THE DETERMINATION AS SET FORTH BELOW MEETS WITH MY APPROVAL

5/27-78
Approval Date State Auditor Public Accounts

5/4/78 Robert F. Stephens
Approval Date Attorney General

STATE ARCHIVES AND RECORDS COMMISSION
Public Records Division
Kentucky Department for Libraries and Archives

Schedule Date: June 01, 1978

**STATE AGENCY RECORDS
RETENTION SCHEDULE**

General Government
Engineers and Land Surveyors, Board of Registration for Prof.

Series	Records Title and Description	Function and Use	Contents	Retention		
				Disposition Instruction		
01990	Master Folders - Registrants (Includes: Applications, Examination Cover Sheets, College Transcripts, Examination Authorization, Engineer-in-Training Record (including test record), Related Correspondence)			Agency: I	Records Center:	Archives Center: P
				Transfer to State Archives one (1) year after death of registrant and when no longer useful		
01991	Registration Application			Agency: P	Records Center:	Archives Center:
				Retain in Agency		
01992	Roster - Professional Engineers and Land Surveyors Computer Printout			Agency: P	Records Center:	Archives Center:
				Retain in Agency		
01993	Engineer-in-Training Application			Agency: P	Records Center:	Archives Center:
				Retain in Agency		
01994	Grade Card - Engineer-in-Training Examination			Agency: P	Records Center:	Archives Center:
				Retain in Agency		

STATE AGENCY RECORDS RETENTION SCHEDULE

General Government

Engineers and Land Surveyors, Board of Registration for Prof.

Series	Records Title and Description	Function and Use	Contents	Retention		
				Disposition Instruction		
01995	Engineer-in-Training Examinations			Agency: P	Records Center:	Archives Center:
				Retain in Agency		
01996	Unacceptable Examinations - Professional Engineer and Land Surveyor			Agency: P	Records Center:	Archives Center:
				Retain in Agency. Screen file and destroy question and answer sheets five (5) years after examination taken		
01997	Hearing Records - Complaints and Violations			Agency: P	Records Center:	Archives Center:
				Retain in Agency		